





Brighton & Hove  
City Council

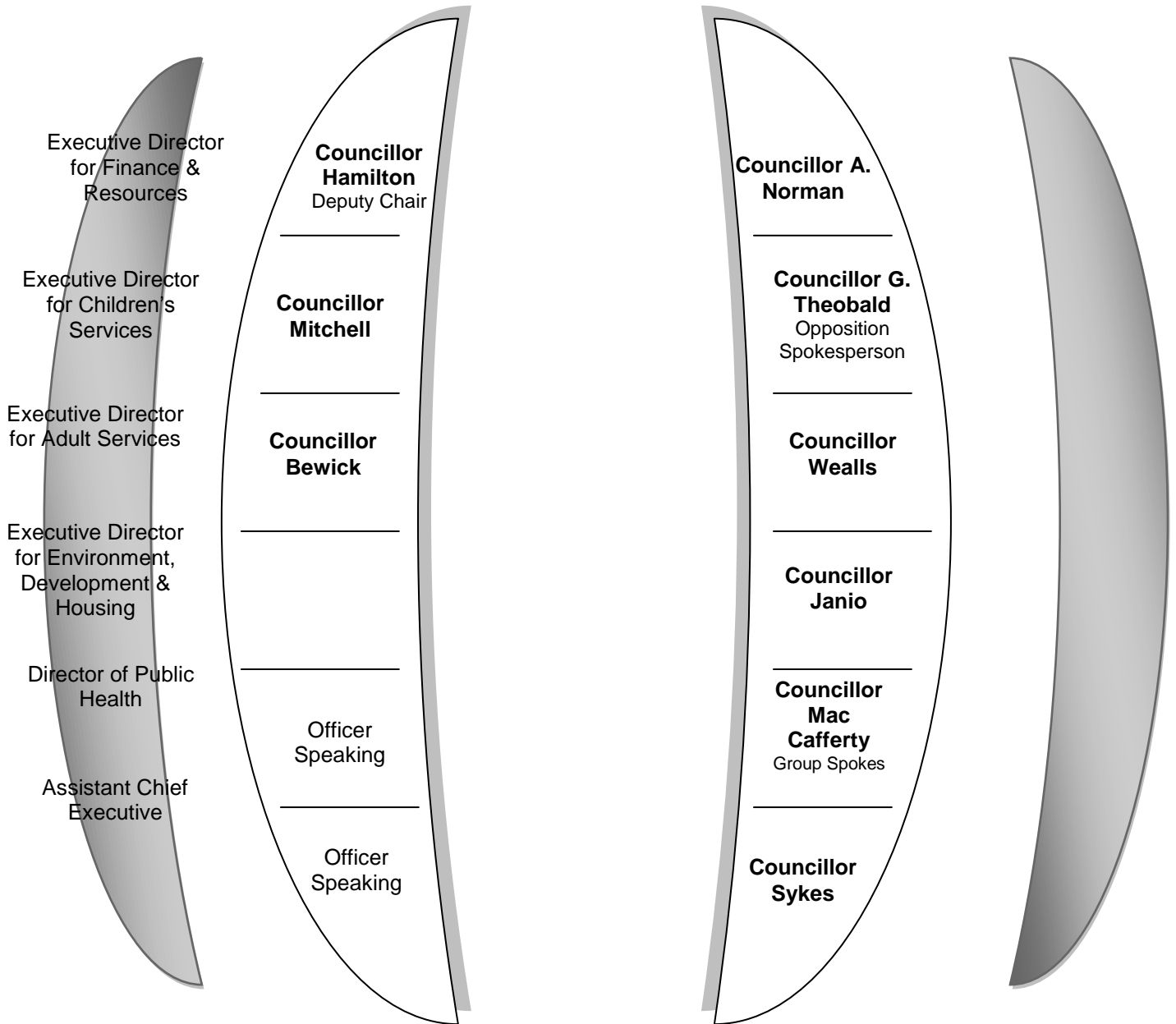
# Policy & Resources Committee

Title:	<b>Policy &amp; Resources Committee</b>
Date:	<b>11 February 2016</b>
Time:	<b>4.00pm</b>
Venue	<b>Auditorium - The Brighthelm Centre</b>
Members:	<b>Councillors:</b> Morgan (Chair), Hamilton (Deputy Chair), G Theobald (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Bewick, Janio, Mitchell, A Norman, Sykes and Wealls
Contact:	<b>Ross Keatley</b> Democratic Services Manager 01273 291064 ross.keatley@brighton-hove.gov.uk

	The venue has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<b>FIRE / EMERGENCY EVACUATION PROCEDURE</b>  If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:  <ul style="list-style-type: none"><li>• You should proceed calmly; do not run and do not use the lifts;</li><li>• Do not stop to collect personal belongings;</li><li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li><li>• Do not re-enter the building until told that it is safe to do so.</li></ul>

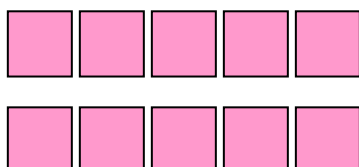
# Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor Morgan Chair	Chief Executive	Democratic Services Manager
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Public Speaker	Councillor Speaking
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Public Seating



Press

## AGENDA

### PROCEDURAL MATTERS

#### 115 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 116 MINUTES

1 - 14

To consider the minutes of the meeting held on 21 January 2016 (copy attached).

Contact Officer: Ross Keatley

Tel: 29-1064

**117 CHAIR'S COMMUNICATIONS**

**118 CALL OVER**

- (a) Items (121 – 132) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

**GENERAL MATTERS**

**119 PUBLIC INVOLVEMENT**

**15 - 22**

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due of 28 January 2016;
  - i) Save the Brighton & Hove Animal Welfare Team – Petition from Brighton Dogwatch referred from the Council meeting held on 21 January 2016 together with an extract from the proceedings of that meeting (copies attached).
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 4 February 2016;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 4 February 2016.

**120 MEMBER INVOLVEMENT**

**23 - 24**

To consider the following matters raised by councillors:

- (b) **Written Questions:** to consider any written questions (copies attached);
  - i) **Councillor Mac Cafferty** – Park Ranger Service
  - ii) **Councillor G. Theobald** – Park Ranger Service

**FINANCIAL MATTERS**

**121 GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2016/17**

**To Follow**

Report of the Interim Executive Director for Environment, Development & Housing (to follow).

Contact Officer: James Hengeveld  
Ward Affected: All Wards

Tel: 01273 291242

## **POLICY & RESOURCES COMMITTEE**

### **122 HOUSING REVENUE ACCOUNT BUDGET AND INVESTMENT PROGRAMME 2016/17 AND MEDIUM TERM FINANCIAL STRATEGY**

Report of the Acting Executive Director for Environment, Development & Housing (to follow)

*Contact Officer:* Sue Chapman

*Tel:* 01273 293105

*Ward Affected:* All Wards

### **123 CAPITAL RESOURCES AND CAPITAL INVESTMENT REPORT 2016/17**

**To Follow**

Report of the Acting Executive Director for Finance & Resources (to follow).

*Contact Officer:* Rob Allen

*Tel:* 01273 291245

*Ward Affected:* All Wards

### **124 FEES & CHARGES 2016/17 - ASSISTANT CHIEF EXECUTIVE DIRECTORATE**

**25 - 66**

Report of the Assistance Chief Executive (copy attached).

*Contact Officer:* Ian Shurrock

*Tel:* 01273 292084

*Ward Affected:* All Wards

### **125 TARGETED BUDGET MANAGEMENT (TBM) 2015/16 MONTH 9**

**67 - 162**

Report of the Acting Executive Director for Finance & Resources (copy attached).

*Contact Officer:* James Hengeveld

*Tel:* 01273 291242

*Ward Affected:* All Wards

## **STRATEGIC & POLICY MATTERS**

### **126 INFORMATION GOVERNANCE STRATEGY**

**163 - 192**

Joint report of the Acting Executive Director for Finance & Resources and Head of Legal & Democratic Services together with an Extract from the proceedings of the Audit & Standards Committee meeting held on 12 January 2016 (copies attached).

*Contact Officer:* Abraham Ghebre-Ghiorghis,  
Anita Baxter

*Tel:* 01273 291500  
, *Tel:* 01273  
295095

*Ward Affected:* All Wards

### **127 CITY CENTRE BID RENEWAL**

**193 - 240**

Report of the Acting Executive Director for Environment, Development & Housing (copy attached).

*Contact Officer:* Nick Hibberd

*Tel:* 01273 293756

*Ward Affected:* Regency; St Peter's & North  
Laine

## **POLICY & RESOURCES COMMITTEE**

### **CONTRACTUAL MATTERS**

#### **128 TEMPORARY STAFF AGENCY TENDER 241 - 248**

Report of the Acting Executive Director for Finance & Resources (copy attached).

*Contact Officer: Lance Richard*

*Tel: 01273 295925*

*Ward Affected: All Wards*

#### **129 RECRUITMENT ADVERTISING MARKETING & COMMUNICATIONS CONTRACT 249 - 252**

Report of the Acting Executive Director for Finance & Resources (copy attached).

*Contact Officer: Lance Richard*

*Tel: 01273 295925*

*Ward Affected: All Wards*

### **REGENERATION & PROPERTY MATTERS**

#### **130 STANMER PARK PROGRAMME: UPDATE AND NEXT STEPS IN RELATION TO FUNDING, HOME FARM REDEVELOPMENT AND MANAGEMENT STRUCTURE 253 - 264**

Report of the Acting Executive Director for Environment, Development & Housing (copy attached).

*Contact Officer: Angela Dymott*

*Tel: 01273 291450*

*Ward Affected: Hollingdean & Stanmer*

### **GENERAL MATTERS**

#### **131 ITEMS REFERRED FOR COUNCIL**

To consider items to be submitted to the 24 March 2016 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on 1 February 2016 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

### **PART TWO**

### **REGENERATION & PROPERTY MATTERS**

#### **132 STANMER PARK PROGRAMME: UPDATE AND NEXT STEPS IN RELATION TO FUNDING, HOME FARM REDEVELOPMENT AND MANAGEMENT STRUCTURE - EXEMPT CATEGORY 3 265 - 270**

## POLICY & RESOURCES COMMITTEE

Part Two report of the Acting Executive Director for Environment, Development & Housing (circulated to Members only).

Contact Officer: *Jessica Hamilton*

Tel: 01273 291461

Ward Affected: *Hollingdean & Stanmer*

### PROCEDURAL MATTERS

#### 133 PART TWO MINUTES

271 - 274

To consider the part two minutes of the meeting held on 21 January 2016 (circulated to Members only).

Contact Officer: *Mark Wall*

Tel: 01273 291006

#### 134 PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through [www.moderngov.co.uk](http://www.moderngov.co.uk)

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

#### WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Ross Keatley, (01273 291064, email [ross.keatley@brighton-hove.gov.uk](mailto:ross.keatley@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you

## POLICY & RESOURCES COMMITTEE

are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.** Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

Date of Publication - Wednesday, 3 February 2016